Caltest
ANALYTICAL LABORATORY

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SAMPLE CHAIN OF CUSTODY

PAGE _____ OF _____

LAB ORDER #:

PROJECT # / PROJECT NAME

P.O. #

CLIENT:

REPORT TO:

ADDRESS: CITY: STATE: ZIP:

BILLING ADDRESS:

PHONE #: FAX PHONE: SAMPLER (PRINT & SIGN NAME):

ANALYSES REQUESTED

TURN-AROUND TIME
☐ STANDARD
☐ RUSH

DUE DATE:_____

CALTEST #	DATE SAMPLED	TIME SAMPLED	MATRIX	CONTAINER AMOUNT/TYPE	PRESERVATIVE	SAMPLE IDENTIFICATION SITE	CLIENT LAB #	COMP. or GRAB								REMARKS

By submittal of sample(s), client agrees to abide by the Terms and Conditions set forth on the reverse of this document.

RELINQUISHED BY	DATE/TIME	RECEIVED BY	RELINQUISHED BY	DATE/TIME	RECEIVED BY

FOR LAB USE ONLY

Samples: WC_____ MICRO_____ BIO_____AA_____ SV_____VOA_____ | TEMP:_____ | SEALED: Y___ / N___ | INTACT: Y___ / N___

BD: BIO_____ WC_____ AA_____

CC: AA _____ SV _____ VOA _____

SIL: HP_____ PT_____ QT_____VOA _____

W/HNO_3 _____ H_2SO_4 _____ NaOH _____

PIL: HNO_3 _____ H_2SO_4 _____ NaOH _____ HCL _____

COMMENTS

MATRIX: AQ = Aqueous Nondrinking Water, Digested Metals; FE = Low R.L.s, Aqueous Nondrinking Water, Digested Metals; DW = Drinking Water; SL = Soil, Sludge, Solid; FP = Free Product

CONTAINER TYPES: AL = Amber Liter; AHL = 500 ml Amber; PT = Pint (Plastic); QT=Quart (Plastic); HG = Half Gallon (Plastic); SJ = Soil Jar; B4 = 4 oz. BACT; BT = Brass Tube; VOA = 40 mL.VOA; OTC = Other Type Container

R _____ PR _____ M _____ F_____

WHITE - LABORATORY YELLOW - CLIENT COPY TO ACCOMPANY FINAL REPORT PINK - CLIENT COPY AS RECEIPT REV. 11/03

TERMS AND CONDITIONS

I. SCOPE OF SERVICES The following terms and conditions shall apply to all laboratory services performed by Caltest including, but not limited to, those described in Caltest's fee schedule, proposal or other written agreement incorporating these terms and conditions.

II. COMPENSATION Client agrees to pay Caltest for all services performed in accordance with the compensation provisions and analytical fees described in Caltest's fee schedule, proposal or other written agreement with the client. Client agrees to pay Caltest within 30 days after the invoice date. All invoices not paid within such time period will accrue interest at the rate of 1.5% per month or the highest rate allowable by law, whichever is less. Other services provided on a time-and-expense basis will be negotiated and agreed to in writing prior to performance. Client agrees to reimburse Caltest on a time-and-expense basis for all services relating to litigation to which Caltest is not a party and arising from the performance of services.

III. WARRANTY AND LIABILITY Caltest warrants that it shall perform all services in accordance with applicable laws and regulations. All testing and reports shall conform to generally acceptable analytical laboratory principles and practices. Caltest will not be liable for any damages, claims, or expenses, including attorneys' fees, related to the performance of work; save for reimbursing the cost of analyses.

IV. INSURANCE Caltest shall maintain the following minimum insurance: 1. Commercial general liability insurance, including personal injury liability, blanket contractual liability, and broad form property damage liability. The combined single limit for bodily injury and property damage shall be not less than $1,000,000. 2. Automobile bodily injury and property damage liability insurance covering owned, non-owned, rented, and hired cars. The combined single limit for bodily injury and property damage, shall be not less than $1,000,000. 3. Statutory workers compensations and employers' liability insurance. 4. Professional liability insurance.

V. USE OF CALTEST EQUIPMENT Client agrees to pay Caltest for all equipment or other property furnished to client in accordance with the compensation provisions of the fee schedule, proposal or other written agreement. Client agrees to hold Caltest harmless from all damages, claims or expenses arising out of client's use of Caltest's equipment.

VI. TERMINATION OR SUSPENSION OF SERVICES Client may suspend or terminate all or a portion of the services performed by providing Caltest adequate notice. Client shall pay for all costs incurred to the date of such suspension or termination in accordance with the compensation provisions in the fee schedule, proposal or other written agreement. Caltest reserves the right to suspend all services in the event that Client does not pay invoices when due.

VII. ASSIGNMENT These terms and conditions are binding upon Caltest and its Client, their successors, heirs and assigns and may not be assigned by either Caltest or Client without the prior written consent of the other.

VIII. ENTIRE AGREEMENT These terms and conditions and fee schedule, proposal, or other written agreement to which they are incorporated by reference, constitute the entire understanding between Client and Caltest regarding the performance of services. No other agreement, express or implied, shall be of any force or effect except when in writing and signed by both parties.

IX. JURISDICTION These terms and conditions shall be administered and interpreted under the laws of the State of California. If any of these terms and conditions are found to be in conflict with applicable laws, such part will be declared null and void insofar as it is in conflict with said laws and the remainder shall be in full force and effect.

X. TURNAROUND TIME Caltest will process samples in as timely a manner possible. It is recognized that due to workload, equipment failures, Quality Control issues, and other unforeseen reasonable causes turnaround time can vary. Unless specific turnaround times are arranged and documented on the chain of custody, there will be no compensation for extended turnaround time.

Method References In general, the analytical methods Caltest uses adhere closely to those of the EPA or to Standard Methods, 18th Edition. Any deviation from prescribed agency procedures is documented in our Quality Assurance Manual or our Standard Operating Procedures (SOPs). Deviations may be made for a variety of reasons: 1. We may use Quality Control (QC) measures that are more consistent with our overall quality assurance (QA) program or we may add QC measures to satisfy project requirements. 2. We may use a technology more advanced than that specified in the EPA methods. 3. We may add or delete analyses from a particular method to conform to the availability and stability of standards or special needs. Methods for some groups of compounds may change as new MCLs are proposed or new methods specified, or as interferences mandate the use of special cleanup techniques or alternative methods. In addition, Caltest uses a number of special methods developed in house.